

AUG 3 0 2019

DOCUMENTATION OF SERVICE

STATE OF ILLINOIS

Note to the Complainant: This Documentation of Service must accompany the Formard Complaint and the Notice of Filing. Once you have completed the Documentation of Service, the Formal Complaint, and the Notice of Filing, you must file these three documents with the Board's Clerk and serve a copy of each document on each respondent.

This form for the Documentation of Service is designed for use by a non-attorney and must be notarized, i.e., it is an "affidavit" of service. An attorney may modify the form for use as a "certificate" of service, which is not required to be notarized.

Affidavit of Service		
I, the undersigned, on oath or affirmation, state that on the date shown below, I served copies of the attached Formal Complaint and Notice of Filing on the respondent at the address listed below by one of the following methods: [check only one—A, B, C, D, or E]		
AU.S. Mail or third-party commercial carrier with the recipient's signature recorded by the U.S. Postal Service or the third-party commercial carrier upon delivery. Attached is the delivery confirmation from the U.S. Postal Service or the third-party commercial carrier containing the recipient's signature and showing the date of delivery as		
B U.S. Mail or third-party commercial carrier with a recipient's signature recorded or to be recorded by the U.S. Postal Service or the third-party commercial carrier upon delivery. However, the delivery confirmation from the U.S. Postal Service or the third-party commercial carrier containing the recipient's signature is not available to me at this time. On [month/date], 20, by the time of:_ AM/PM, at		
[address where you provided the documents to the U.S. Postal Service or the third-party commercial carrier], copies of the attached Formal Complaint and Notice of Filing were provided to the U.S. Postal Service or the third-party commercial carrier, with the respondent's address appearing on the envelope or package containing these documents, and with proper postage or delivery charge prepaid. [Within seven days after it becomes available to you, file with the Board's Clerk the delivery confirmation—containing the recipient's signature and showing the date of delivery—and identify the Formal Complaint to which that delivery confirmation corresponds.]		
C Personal service and I made the personal delivery on [month/date], 20, by the time of:AM/PM.		
D Personal service and another person made the personal delivery. Attached is the affidavit of service signed by the other person (or the declaration of service signed		

by the process server) who made the personal delivery, showing the date of delivery as [month/date], 20 [Attach the other person's signed affidavit or
declaration showing the date of delivery.]
E Personal service and another person made or will make the personal delivery. However, the affidavit of service signed by the other person (or the declaration of service signed by the process server) who made or will make the personal delivery is not available to me at this time. On [month/date], 20, by the time of: AM/PM, at
[address where you provided the documents to the person making the personal delivery], copies of the attached Formal Complaint and Notice of Filing were provided to [name of the person making the personal delivery], with the respondent's address appearing on the envelope or package containing these documents, and with proper delivery charge prepaid. [Within seven days after it becomes available to you, file with the Board's Clerk the affidavit or declaration of service—containing the signature of the person who made personal delivery and showing the date of delivery—and identify the Formal Complaint to which that affidavit or declaration corresponds.]
RESPONDENT'S ADDRESS:
Name: New Tier High School
Street: 385 Winnetka Ave
City, state, zip code: Winnetka, IL 60093(list each respondent's name and address if multiple respondents) Complainant's signature
Street: 124 Woodland Ave
City, state, zip code: Winnetka, IL 60093
Date: August ${\mathcal U}$, 2019
Subscribed to and sworn before me this 2 day of August, 2019 Notary Public My commission expires: A KASHUBA Official Seal Notary Public - State of Illinois My Commission Expires Jun 22, 2022
wy continuesion expires.

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Remove X

Your item was delivered to an individual at the address at 11:32 am on August 16, 2019 in WINNETKA, IL 60093.

Oblivered

August 16, 2019 at 11:32 am Delivered, Left with Individual WINNETKA, IL 60093

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Feedback

Can't find what you're looking for?

9590 9402 5171 9122 9250 62 2. Article Number (Transfer from service label) 7018 3090 0000 2213 0145 PS Form 3811, July 2015 PSN 7530-02-000-9053	SENDER: COMPLETE THIS SECTION Complete items 1, 2, and 3. Print your name and address on the reverse so that we can return the card to you. Attach this card to the back of the mailpiece, or on the front if space permits. Article Addressed to: ATTIN: PAUL SALLY, SUPERINTENDEN: 385 WINNETKA, IL 60093
3. Service Type Adult Signature Registered Mail Registered Mail Restricted Delivery Registered Mail Restricted Delivery Receipt for Refured Receipt for Rechardise Restricted Delivery Signature Confirmation Signature Confirmation Restricted Delivery Signature Confirmation Restricted Mail Restricted Delivery Restricte	A. Signature A. Signature A. Signature A. Signature C. Date of Delivery D. Is delivery address different from item 1? D. Is delivery address below: No